

# University Park Subdivision

2024 Annual Meeting



# Annual Meeting Agenda

<ul> <li>Welcome</li> </ul>	6:00 pm
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- Year In Review6:05 pm
- 5 Year Capital Improvement Plan
- Financial Summary & Outlook
- Year Ahead & Q&A 6:30pm
- Election 6:55 pm



### 2023 Goals

- ✓ Capital Improvement Planning (Streets)
  - ✓ Street Assessment Update & Cost Estimates
  - ✓ U City Negotiated Agreement
  - ✓ Timeline & Next Steps
- ✓ Partnership with U City in Bloom
- Communications & Trustee Admin
  - → \*Website Refresh

Forest Management

- → \*Welcome Letters
- → \*Communication Cadence (monthly, yearly, special)
- ☐ Trustee Handbook



### 2023 Year in Review

6:05-6:15pm

- Street Reconstruction Project
- Capital Improvement Planning
  - Audited the frontage of every lot (as entered in the accounting system)
  - Gathered info on options for financing street projects
  - Created a 5 Year Capital Improvement Plan (Streets)

#### Delinquent Assessments

- Delinquent account cleanup & collection
- Audited every line
- Attempted to contact lot owners (with some success!)
- Large and aging delinquencies to our collections attorney

#### Accounting/Property Management Review

- Reviewed terms with DNI and considered options
- Opened high interest account independent of DNI
- Audited data in DNI's accounting system for accuracy

#### Other Admin

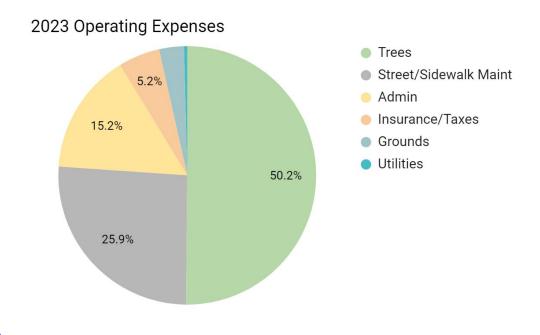
- Reinstated MO Non-Profit Registration
- Prepared to transfer website to new host (regained domain access, etc)

#### Normal Operations



## 2023 Financial Summary

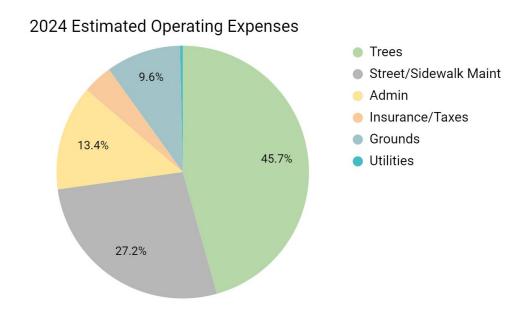
2023	
Income	219,603
Operating Expenses	
Trees	63,655
Street/Sidewalk Maint	32,921
Admin	19,264
Insurance/Taxes	6,613
Grounds	3,945
Utilities	524
<b>Total Operating Expenses</b>	126,922
Net Operating Income	92,681
Capital Improvements	322,235
Cash Balance Start of Year	426,552
Cash Balance End of Year	196,999
Net Change in Cash (Working Capital)	(229,553)





### 2024 Budget Estimates

2024	Estimated
Income	355,550
Operating Expenses	
Trees	74,214
Street/Sidewalk Maint	44,141
Admin	21,850
Insurance/Taxes	6,200
Grounds	15,596
Utilities	567
<b>Total Operating Expenses</b>	162,568
Net Operating Income	192,982
Capital Improvements	290,000
Net Change in Cash (Working Capital)	(97,018)
Cash Balance Start of Year	196,999
Cash Balance End of Year	99,981





### Capital Improvement Plan

- Rolling 5 year plan
- Reviewed annually in the fall during budget planning
- Next 5 years focus: Streets
- Priorities: based on the 2022 Street Assessment
- Strategy: Generally, work grouped by type and/or proximity each year
- Budget: ~\$275-300k annually
- Funding: Special assessments
- Management: Horner & Shifrin

#### FAQ:

**Will we finish curbs & gutters?** Yes. The remaining curbs & gutters are scheduled to be replaced in 2024 concurrent with asphalt reconstruction.

**What about sidewalks?** Yes, but not right away. We plan to engage H&S to complete a sidewalk rating assessment in 2024 or 2025 (depending on budget) and will use that to inform future planning similar to what we have done for the streets.

What about other issues with the streets like water pooling? It depends. In some areas, the pooling or drainage issues may be fixed when the street is reconstructed. In other cases (like where the street is not scheduled for reconstruction anytime soon), we will engage H&S for technical assistance.



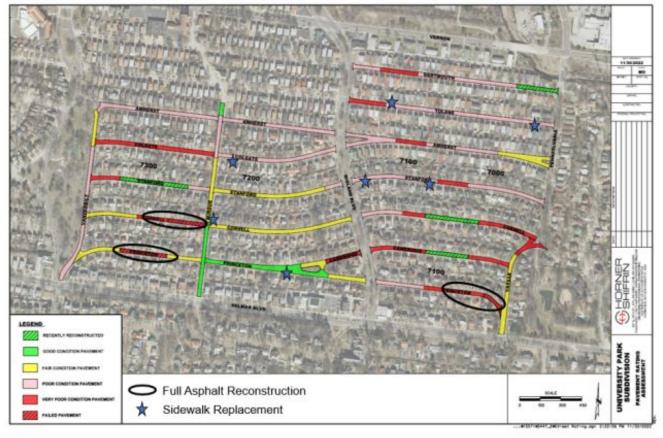
#### 2022 Street Assessment



62% of the streets in POOR or worse condition >\$12 million in repairs needed



2023 Street & Sidewalk Projects



75% of FAILED street surface area fully reconstructed (\$289,000)

7 urgent sidewalk repairs (\$25,000)



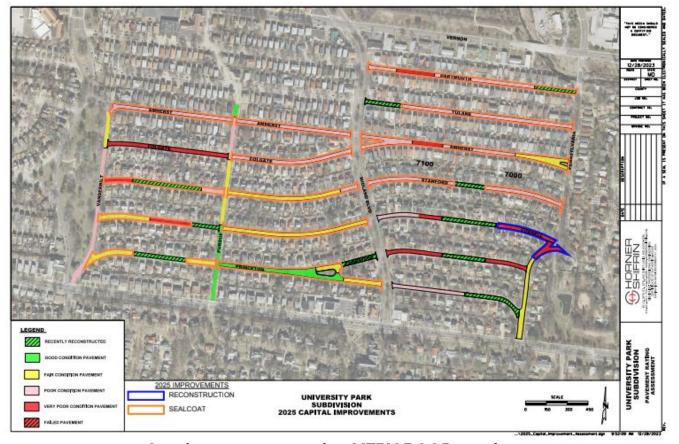
2024 Street Project



Remaining curbs & gutters + adjacent street reconstruction Reconstruct last FAILED section



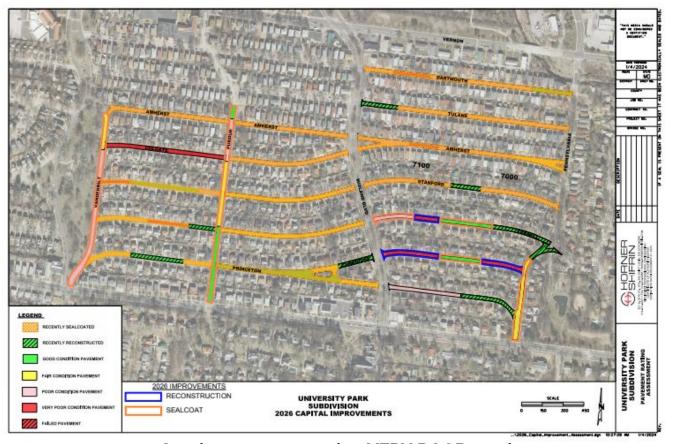
2025 Street Project - Proposed



Continue reconstructing VERY POOR sections Seal POOR and FAIR sections to extend life



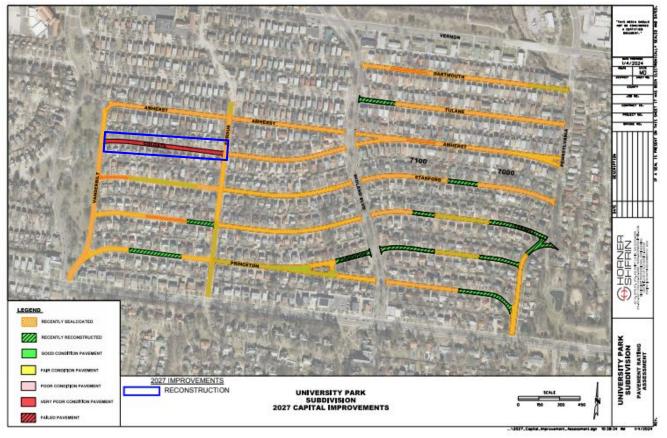
2026 Street Project - Proposed



Continue reconstructing VERY POOR sections
Seal FAIR and GOOD sections to extend life



#### 2027 Street Project - Proposed



Continue reconstructing VERY POOR sections
End of 2027: All streets reconstructed or seal coated



2028 Street Project - Proposed



**Reconstruct VERY POOR sections** 



#### 2029 Street Project - Proposed



Final section of reconstruction
Start mill & overlay of POOR sections



### Capital Improvements Summary 2022–2029

	2015	Street Assessment		
K	2022	Street Assessment Updated	No projects	62% streets POOR to FAILED
	2023	75% of FAILED streets reconstructed 7 urgent sidewalk spot repairs	7100 Princeton - East 7300 Princeton - Center 7300 Cornell - East	1 FAILED section (7200 Cambridge) remaining
	2024	Reconstruct last FAILED section Start reconstruction of VERY POOR sections All remaining curbs & gutters done Sidewalk Assessment	7200 Cambridge 7100 Stanford - Center 7100 Tulane - West	All FAILED sections reconstructed All curbs & gutters reconstructed
	2025	Continue reconstructing VERY POOR sections Seal POOR & FAIR sections to extend life	7100 Cornell - East Vassar at Lewis Park Seal - various streets	
	2026	Continue reconstructing VERY POOR sections Seal FAIR & GOOD sections to extend life	7100 Cambridge - East 7100 Cambridge - West 7100 Cornell - Center	
	2027	Continue reconstructing VERY POOR sections Update Street Assessment	7300 Colgate	All streets reconstructed or sealed
	2028	Continue reconstructing VERY POOR sections	7100 Dartmouth 7300 Stanford - West 7300 Cornell - Center	
	2029	Finish reconstruction of VERY POOR sections Start mill & overlay of POOR sections	East side	



### Financial Planning - Assumptions

- Operating expenses
- Percent assessments collected
- Annual project budget
  - Current plan = ~\$2.3 million of street repairs by 2029
  - Could reduce annual scope and extend the plan several years
- Construction costs
- Contingencies
- Self-funded



# Summary of Cash Flows "Hold Steady" - No additional assessment raise

				-					
	2022	2023	2024		2025	2026	2027	2028	2029
Assessment (\$/ft)	\$0.50	\$0.50	\$0.50		\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25	\$8.25		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25
Total Assessment (\$/ft)	\$5.50	\$5.75	\$8.75		\$8.75	\$8.75	\$8.75	\$8.75	\$8.75
% change in Total Assessment	0%	4.5%	52.2%		0.0%	0.0%	0.0%	0.0%	0.0%
Income				Î		10.01			
<b>Total Assessments Billed</b>	\$219,940	\$229,833	\$348,549		\$348,549	\$348,549	\$348,549	\$348,549	\$348,549
Total Assessments Received	\$223,567	\$ 209,764	\$331,121		\$331,121	\$331,121	\$331,121	\$331,121	\$331,121
Total Income	\$231,077	\$ 219,603	\$331,121		\$331,121	\$331,121	\$331,121	\$331,121	\$331,121
% Asst's Paid	102%	91%	95%		95%	95%	95%	95%	95%
Expenses									
Total Operating Expenses	\$140,760	\$126,922	\$131,999		\$137,279	\$142,770	\$148,481	\$154,420	\$160,597
Net Operating Income	\$90,317	\$92,681	\$199,122		\$193,842	\$188,351	\$182,641	\$176,701	\$170,524
TOTAL Capital Improvement Expenses	\$0	\$322,235	\$290,000		\$301,600	\$313,664	\$326,211	\$339,259	\$352,829
Net Income	\$ 79,180	\$ (229,554)	\$ (90,878)	\$	(107,758)	\$ (125,313)	\$ (143,570)	\$ (162,558)	\$ (182,305)
				1					
Starting Cash Balance	\$502,538	\$426,552	\$196,998		\$106,121	\$ (1,637)	\$ (126,950)	\$ (270,520)	\$ (433,077)
Ending Cash Balance	\$426,552	\$196,998	\$106,121	\$	(1,637)	\$ (126,950)	\$ (270,520)	\$ (433,077)	\$ (615,382)

Occasional or smaller capital projects



# Summary of Cash Flows "Hold Steady" - No raise & descope projects

	2022	2023		2024	2025	2026	2027	2028	2029
Assessment (\$/ft)	\$0.50	\$0.50		\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25		\$8.25	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25
Total Assessment (\$/ft)	\$5.50	\$5.75		\$8.75	\$8.75	\$8.75	\$8.75	\$8.75	\$8.75
% change in Total Assessment	0%	4.5%		52.2%	0.0%	0.0%	0.0%	0.0%	0.0%
Income									
Total Assessments Billed	\$219,940	\$229	9,833	\$348,549	\$348,549	\$348,549	\$348,549	\$348,549	\$348,549
<b>Total Assessments Received</b>	\$223,567	\$ 209	764	\$331,121	\$443,901	\$460,818	\$478,412	\$496,709	\$515,739
Total Income	\$231,077	\$ 219	,603	\$331,121	\$331,121	\$331,121	\$331,121	\$331,121	\$331,121
% Asst's Paid	102%		91%	95%	95%	95%	95%	95%	95%
Expenses									
Total Operating Expenses	\$140,760	\$126	5,922	\$131,999	\$137,279	\$142,770	\$148,481	\$154,420	\$160,597
Net Operating Income	\$90,317	\$92	2,681	\$199,122	\$193,842	\$188,351	\$182,641	\$176,701	\$170,524
TOTAL Capital Improvement Expenses	\$0	\$322	2,235	\$290,000	\$175,000	\$182,000	\$189,280	\$196,851	\$204,725
Net Income	\$ 79,180	\$ (229	,554)	\$ (90,878)	\$ 18,842	\$ 6,351	\$ (6,639)	\$ (20,150)	\$ (34,201)
Starting Cash Balance	\$502,538	\$42	6,552	\$196,998	\$106,121	\$ 124,963	\$ 131,314	\$ 124,675	\$ 104,525
Ending Cash Balance	\$426,552	\$196	5,998	\$106,121	\$ 124,963	\$ 131,314	\$ 124,675	\$ 104,525	\$ 70,324

- ~\$1.5 million on streets 2023-2029
- 5 year plan becomes 9-10 year plan
- Future raise would be necessary to finish
- Smaller scope projects are less cost effective



# Summary of Cash Flows "Raise with Inflation" - Raise ~4% annually

	2022	2023	2024	2025	2026	2027		2028	2029
Assessment (\$/ft)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50		\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25	\$8.25	\$8.58	\$8.92	\$9.28		\$9.65	\$10.04
Total Assessment (\$/ft)	\$5.50	\$5.75	\$8.75	\$9.08	\$9.42	\$9.78		\$10.15	\$10.54
% change in Total Assessment	0%	4.5%	52.2%	3.8%	3.8%	3.8%		3.8%	3.8%
Income							0		10000000000
Total Assessments Billed	\$219,940	\$229,833	\$348,549	\$361,607	\$375,188	\$389,313		\$404,002	\$419,27
<b>Total Assessments Received</b>	\$223,567	\$ 209,764	\$331,121	\$343,527	\$356,429	\$369,847		\$383,802	\$398,31
Total Income	\$231,077	\$ 219,603	\$331,121	\$343,527	\$356,429	\$369,847		\$383,802	\$398,31
% Asst's Paid	102%	91%	95%	95%	95%	95%		95%	959
Expenses			20101222						
Total Operating Expenses	\$140,760	\$126,922	\$131,999	\$137,279	\$142,770	\$148,481		\$154,420	\$160,59
Net Operating Income	\$90,317	\$92,681	\$199,122	\$206,248	\$213,659	\$221,367		\$229,382	\$237,71
TOTAL Capital Improvement Expenses	\$0	\$322,235	\$290,000	\$301,600	\$313,664	\$326,211		\$339,259	\$352,82
Net Income	\$ 79,180	\$ (229,554)	\$ (90,878)	\$ (95,352)	\$ (100,005)	\$ (104,844)	\$	(109,877)	\$ (115,111
Starting Cash Balance	\$502,538	\$426,552	\$196,998	\$106,121	\$ 10,769	\$ (89,236)	\$	(194,080)	\$ (303,957
Ending Cash Balance	\$426,552	\$196,998	\$106,121	\$ 10,769	\$ (89,236)	\$ (194,080)	\$	(303,957)	\$ (419,068



# Summary of Cash Flows "Incremental Raise" - \$0.50/year

	2022	2023	203	24	2025	2026	2027		2028	2029
Assessment (\$/ft)	\$0.50	\$0.50	\$0.	50	\$0.50	\$0.50	\$0.50		\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25	\$8.	25	\$8.75	\$9.25	\$9.75	,	\$10.25	\$10.75
Total Assessment (\$/ft)	\$5.50	\$5.75	\$8.	75	\$9.25	\$9.75	\$10.25	,	\$10.75	\$11.25
% change in Total Assessment	0%	4.5%	52.	2%	5.7%	5.4%	5.1%		4.9%	4.7%
Income										
<b>Total Assessments Billed</b>	\$219,940	\$229,833	\$3	48,549	\$368,335	\$388,121	\$407,907		\$427,693	\$447,479
<b>Total Assessments Received</b>	\$223,567	\$ 209,764	\$3	331,121	\$349,918	\$368,714	\$387,511		\$406,308	\$425,10
Total Income	\$231,077	\$ 219,603	\$3	331,121	\$349,918	\$368,714	\$387,511		\$406,308	\$425,10
% Asst's Paid	102%	91%		95%	95%	95%	95%		95%	959
Expenses										
Total Operating Expenses	\$140,760	\$126,922	\$1	31,999	\$137,279	\$142,770	\$148,481		\$154,420	\$160,59
Net Operating Income	\$90,317	\$92,681	\$1	199,122	\$212,639	\$225,945	\$239,031		\$251,888	\$264,50
TOTAL Capital Improvement Expenses	\$0	\$322,235	\$2	290,000	\$301,600	\$313,664	\$326,211		\$339,259	\$352,82
Net Income	\$ 79,180	\$ (229,554)	\$ (	90,878)	\$ (88,961)	\$ (87,719)	\$ (87,180)	\$	(87,371)	\$ (88,321
Starting Cash Balance	\$502,538	\$426,552	\$1	196,998	\$106,121	\$ 17,160	\$ (70,560)	\$	(157,740)	\$ (245,110
Ending Cash Balance	\$426,552	\$196,998	\$1	106,121	\$ 17,160	\$ (70,560)	\$ (157,740)	\$	(245,110)	\$ (333,432



# Summary of Cash Flows "Incremental Plus" - \$1/year

	2022	2023	2024	2025	2026	2027	2028	2029
Assessment (\$/ft)	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25	\$8.25	\$9.25	\$10.25	\$11.25	\$12.25	\$13.25
Total Assessment (\$/ft)	\$5.50	\$5.75	\$8.75	\$9.75	\$10.75	\$11.75	\$12.75	\$13.75
% change in Total Assessment	0%	4.5%	52.2%	11.4%	10.3%	9.3%	8.5%	7.8%
Income								
Total Assessments Billed	\$219,940	\$229,833	\$348,549	\$388,121	\$427,693	\$467,265	\$506,837	\$546,409
<b>Total Assessments Received</b>	\$223,567	\$ 209,764	\$331,121	\$368,714	\$406,308	\$443,901	\$481,495	\$519,088
Total Income	\$231,077	\$ 219,603	\$331,121	\$368,714	\$406,308	\$443,901	\$481,495	\$519,088
% Asst's Paid	102%	91%	95%	95%	95%	95%	95%	95%
Expenses								
Total Operating Expenses	\$140,760	\$126,922	\$131,999	\$137,279	\$142,770	\$148,481	\$154,420	\$160,597
Net Operating Income	\$90,317	\$92,681	\$199,122	\$231,436	\$263,538	\$295,421	\$327,075	\$358,491
TOTAL Capital Improvement Expenses	\$0	\$322,235	\$290,000	\$301,600	\$313,664	\$326,211	\$339,259	\$352,829
Net Income	\$ 79,180	\$ (229,554)	\$ (90,878)	\$ (70,164)	\$ (50,126)	\$ (30,790)	\$ (12,184)	\$ 5,662
Starting Cash Balance	\$502,538	\$426,552	\$196,998	\$106,121	\$ 35,956	\$ (14,170)	\$ (44,959)	\$ (57,143)
Ending Cash Balance	\$426,552	\$196,998	\$106,121	\$ 35,956	\$ (14,170)	\$ (44,959)	\$ (57,143)	\$ (51,481)



### Summary of Cash Flows "Rip the Band Aid Off" - Assessment Doubled+Inflation

	2022	2023	2024	2025		2026		2027		2028		2029
Assessment (\$/ft)	\$0.50	\$0.50	\$0.50	\$0.50		\$0.50		\$0.50		\$0.50		\$0.50
Special Assessment (\$/ft)	\$5.00	\$5.25	\$11.00	\$11.44		\$11.90		\$12.37		\$12.87	- 2	\$13.38
Total Assessment (\$/ft)	\$5.50	\$5.75	\$11.50	\$11.94		\$12.40		\$12.87		\$13.37		\$13.88
% change in Total Assessment	0%	4.5%	100.0%	3.8%		3.8%		3.8%		3.8%		3.9%
Income												
Total Assessments Billed	\$219,940	\$229,833	\$457,372	\$474,783		\$492,891		\$511,724		\$531,310		\$551,679
<b>Total Assessments Received</b>	\$223,567	\$ 209,764	\$434,503	\$451,044		\$468,247		\$486,138		\$504,744		\$524,095
Total Income	\$231,077	\$ 219,603	\$434,503	\$451,044		\$468,247		\$486,138		\$504,744		\$524,095
% Asst's Paid	102%	91%	95%	95%		95%		95%		95%		95%
Expenses												
Total Operating Expenses	\$140,760	\$126,922	\$131,999	\$137,279		\$142,770		\$148,481		\$154,420		\$160,597
Net Operating Income	\$90,317	\$92,681	\$302,504	\$313,765		\$325,477		\$337,657		\$350,324		\$363,498
TOTAL Capital Improvement Expenses	\$0	\$322,235	\$290,000	\$301,600		\$313,664		\$326,211		\$339,259		\$352,829
Net Income	\$ 79,180	\$ (229,554)	\$ 12,504	\$ 12,165	\$	11,813	\$	11,446	\$	11,065	\$	10,669
Charting Cook Palana	ģ500 500	\$406 EF0	\$106,000	\$200 F02	ć	221 660	S	222 401	Ċ	244 027	S	255,002
Starting Cash Balance	\$502,538	\$426,552	\$196,998	\$209,502	Ş	221,668	Ş	233,481	\$	244,927	Ş	255,993
<b>Ending Cash Balance</b>	\$426,552	\$196,998	\$209,502	\$ 221,668	Ś	233,481	\$	244,927	\$	255,993	\$	266,661



### Summary of Cash Flows Modified "Rip the Band Aid Off" - 2 Part Raise+inflation

	2022		2023		2024	2025	2026	2027	2028	2029
Assessment (\$/ft)	\$0.50	1	\$0.50		\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50
Special Assessment (\$/ft)	\$5.00		\$5.25	i	\$8.25	\$11.25	\$11.70	\$12.17	\$12.65	 \$13.16
Total Assessment (\$/ft)	\$5.50	1	\$5.75	i	\$8.75	\$11.75	\$12.20	\$12.67	\$13.15	\$13.66
% change in Total Assessment	0%		4.5%		52.2%	34.3%	3.8%	3.8%	3.8%	3.8%
Income										
Total Assessments Billed	\$219,940		\$229,833		\$348,549	\$467,265	\$485,072	\$503,592	\$522,852	\$542,883
Total Assessments Received	\$223,567	\$	209,764		\$331,121	\$443,901	\$460,818	\$478,412	\$496,709	\$515,739
Total Income	\$231,077	\$	219,603		\$331,121	\$443,901	\$460,818	\$478,412	\$496,709	\$515,739
% Asst's Paid	102%		91%		95%	95%	95%	95%	95%	959
Expenses										
Total Operating Expenses	\$140,760		\$126,922		\$131,999	\$137,279	\$142,770	\$148,481	\$154,420	\$160,59
Net Operating Income	\$90,317		\$92,681		\$199,122	\$306,623	\$318,049	\$329,931	\$342,290	\$355,142
TOTAL Capital Improvement Expenses	1 1		\$322,235		\$290,000	\$301,600	\$313,664	\$326,211	\$339,259	\$352,82
Net Income	\$ 79,180	\$	(229,554)	\$	(90,878)	\$ 5,023	\$ 4,385	\$ 3,721	\$ 3,031	\$ 2,313
Starting Cash Balance	\$502,538		\$426,552		\$196,998	\$106,121	\$ 111,143	\$ 115,528	\$ 119,249	\$ 122,279
Ending Cash Balance	\$426,552		\$196,998		\$106,121	\$ 111,143	\$ 115,528	\$ 119,249	\$ 122,279	\$ 124,592

- ~\$2.25 million on streets 2023-2029
- 5 year plan completed

- Could continue mill & overlay projects
- Allows for maintenance and other capital improveme (like sidewalks)



# Scenario Summary\*

	Special Assessment 2024-2029	Ability to Execute 5 Year Plan	Total Assessment in 2029
Hold Steady	No additional raise	Cannot execute 5 year plan as written	\$8.75
Hold Steady - Descope	No additional raise	Extends 5 year plan to 9+ years ~\$1.5 million improvements thru 2029	Another raise would be necessary ~2028
Raise with Inflation	Increase ~4% annually	Thru 2025 - maybe	\$10.54
Incremental Raise	Increase \$0.50/year	Thru 2025 - maybe	\$11.25
Incremental Plus	Increase \$1/year	Thru 2025	\$13.75
"Rip the Band Aid Off"	Double in 2024 Inflationary increases 2025-2029	Fully execute ~\$2.3 million improvements thru 2029  Healthy contingency funds	\$13.88
Modified "Rip the Band Aid Off"	2 Part Raise in 2024-2025 Inflationary increases 2026-2029	Fully execute ~\$2.3 million  Watch cash flow carefully	\$13.66

<sup>\*</sup>All Scenarios Fund Normal Operations



### 2024 Year Ahead

#### Goals:

- Build on the processes in place for forest management and capital improvements
- Improve continuity during Trustee transition with a new handbook
- Expand options for meeting with residents and lot owners
- Improve security & accessibility of website

#### Keep doing the "must do" things...

- Budget management & financial oversight
- Capital Improvement Project (Streets)
- Forest Management & Sapling Planting
- Normal Operations (snow & ice control, common area maintenance, etc)

#### Evaluate how to do more "nice to do" things...

- Beautification of Common Areas
- Improved signage
- Additional Communications



#### Contact Us

#### trustees@universityparksubdivision.com

(314) 254-3364

Subscribe to email updates at universityparksubdivision.com

Next Meeting: Tues, May 21, 6-7pm, Holy Communion

Next Annual Meeting: Tues, April 15, 2025 Location TBA



#### **Trustee Nominations**

	2020	2021	2022	2023	2024	2025	2026
Trustee 1	Katie Sprung			Mike Gillespie			ELECTION
Trustee 2			ŀ	Cellie McCoy ELECTION			
Trustee 3				Katie Sprung	ELECTION		

Trustee 1 - Assessments, accounting, legal, insurance, website, admin

Trustee 2 - Financial planning, capital projects, streets, sidewalks, email

Trustee 3 - Forest management, common areas maintenance, snow removal, operations



### Election

Tues, May 21 In person:

6pm

Holy Communion Church

OR

Accepted in any form as long as we can verify you are a lot owner and eligible to vote Proxy:

OR

To Vote tonight: 3x5 card with

DATE **NAME** 

ADDRESS

SELECTION OF TRUSTEE

**SIGNATURE** 

Only Lot Owners may vote. ONE vote per lot.