

**University Park Subdivision
Monthly Meeting
Episcopal Church of the Holy Communion
16 May 2023**

6pm - Call to Order

Roll Call. The following residents were present:

Katie Sprung, Trustee
Kellie McCoy, Trustee
Mike Gillespie, Trustee
Maggie Fiock
Phyllis Robinson
Brian Welch

Approval Last Meeting Minutes. N/A

Presentation of Reports

1. **Financial.** April financial reports were received from the accountant this week, but have not been reviewed yet. There will be an update next month.
2. **Trees/Lawn Care.**
 - a. Spring survey was completed and there were no significant changes to the survey from last year.
 - b. The alleyway (near 7366 Princeton) has become overgrown. The trustees are getting estimates for clearing the alleyway and have contacted Ameren about clearing the trees by the wires.
 - c. Lawn care frequency has been increased to weekly mowing of the common areas. Varsity & Campus Walk weed control will occur in early June.
3. **Capital Improvements - Streets/Curbs/Gutters/Sidewalks**
 - a. U City has selected contractors for 2023 street maintenance and is in the process of finalizing the contract awards. Our engineering firm, Horner & Shiffrin, has received the contract unit cost information and will send us their final proposal in the next few weeks. We will provide more details on the street maintenance plan next month. As part of our agreement with U City to piggyback on their contracts, we can expect work in our subdivision to occur at the end of the construction season.
 - b. The trustees are looking at options for sidewalk repairs - specifically how to prioritize repairs and the options for funding said repairs. Funding could come out of the budget for street repairs/maintenance and/or additional targeted (specific lots) or general (entire neighborhood) assessments. Trustees agreed to work on developing criteria for prioritizing repairs and continue gathering cost estimate information.

Old Business

1. **Maintenance Garage (aka “The Shed”).**

- a. We made a few revisions to the lease agreement and expect UCIB to sign it soon. Revisions allow for vehicle parking near the garage during the day and for improvements such as shelving inside the structure.
- b. There is a challenge with getting the water hooked up to water new plantings. We do not expect any area beautification until this issue is resolved. Discussions are ongoing with American Water, various contractors, and trustees will discuss with U City Public Works to see if they can assist.

2. **Volunteer Opportunities**

- a. **Trustee elections** were April 18. Congratulations to Mike Gillespie (new trustee) and to Katie Sprung (elected to 2nd term). Thank you for volunteering to serve!
- b. **Trustee interns.** Interns commit to frequently attending the monthly meetings to learn about current neighborhood business prior to serving as a trustee. There is no limit to the number of trustee interns so please contact us at trustees@universityparksubdivision.com if you are interested in being an Intern.
- c. **Other volunteer opportunities** are available. We are happy to have multiple people for the following for:
 - i. **Website Update.** Thank you to **Maggie Fiock** for volunteering to assist us with transitioning our website to a new host. Look for a website refresh this summer!
 - ii. **Annual Newsletter.** John Grizzell
 - iii. **Other skills.** If you are interested in serving the neighborhood in a low touch way (whenever your schedule allows) and have skills or experience that could be useful, we want to hear from you!

3. **Vassar Gate light.** The broken glass has been repaired.

New Business

1. **Accounts delinquent >\$1000** have received letters from the subdivision’s attorney in our continued effort to collect outstanding assessments from homeowners.
2. Trustees were notified of the **flooding on the 7100 block of Cornell** on ~5/15. MSD responded to clear the lines and there were no reports of property damage. No further action required at this time.
3. **Meeting location.** The trustees discussed alternate meeting locations and decided monthly meetings will continue to be held at Holy Communion throughout the summer. Meetings are on the 3rd Tuesday of each month at 6pm.

Open Forum - no additional items discussed

Meeting closed at 7:00pm

